



**Service Director – Legal, Governance and
Commissioning**

Samantha Lawton

Governance and Commissioning

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Decision Summary

Committee:
AUDIT COMMITTEE

Date:

Committee Clerk:

TEL:

CORPORATE GOVERNANCE AND

FRIDAY 27 SEPTEMBER 2024

Nicola Sylvester

01484 221000

Chair

Councillor John Taylor

Councillors Attended

Councillor James Homewood

Councillor Angela Sewell

Councillor Caroline Holt

Councillor Kath Pinnock

Councillor Imran Safdar

Attendees

Rachel Spencer- Henshall, Strategic Director, Corporate Strategy

Samantha Lawton, Service Director – Legal, Governance and Commissioning
(Monitoring Officer)

Naz Parkar, Service Director, Homes and Neighbourhoods

Leigh Webb, Acting Head of Governance

Martin Dearnley, Head of Risk and Internal Audit

James Anderson, Head of Accountancy (Virtual)

Sean Westerby, Corporate Safety and Resilience Manager

Deborah Nicholson, Democracy Manager, Liaison & Support

Erin Wood, Information Governance Manager & Data Protection Officer

David Cleaver, Service Manager, Assets & Development

Scott Wise, Head of Assets & Development

Jacqui Fieldhouse, Head of Finance, Transactional Services

Chris Brown, Head of Housing Management & Partnerships, Homes & Neighbourhoods

Greg Charnley, Grant Thornton

Co-optees

Chris Jones

Ex-Officio Members

Councillor Bill Armer, Chair of Standards Committee

Councillor Tyler Hawkins, Cabinet Member

7 Annual Corporate Health and Safety Report 2023/24

To receive the Annual Corporate Health and Safety Report 2023/24.

Contact: Sean Westerby, Corporate Safety and Resilience Manager.

RESOLVED- That the Annual Health and Safety Report 2023/24 be noted.

8 Information Governance Annual Report 2023/24

To receive the Information Governance Annual Report 2023/24.

Contact: Erin Wood, Information Governance Manager.

RESOLVED- That the Information Governance Annual Report 2023/24 be noted.

9 Report of the Members Allowances Independent Review Panel

To consider the Report of the Members Allowances Independent Review Panel.

Contact: Leigh Webb, Acting Head of Governance.

RESOLVED-

- 1) That the report of the Members Allowances Independent Review Panel be noted.
- 2) That the Committee recommends that Council approve the recommendations of the Members Allowances Independent Review Panel MAIRP (as set out in Appendix A) with the following:
 - (i) That no changes be made to the 2024/25 scheme other than to apply the same percentage pay award awarded to officers to the Basic Allowance and SRAs and to be backdated to 1 April 2024 when known.
 - (ii) To continue to apply the same percentage pay award awarded to officers to the Basic Allowance and SRAs in subsequent years, as per the 2017 recommendation of the Democracy Commission.
 - (iii) To note that the Panel will reconvene to consider the scheme for 2025/26 in line with the issues identified in the report (set out at Appendix A) along with any additional issues determined by the Panel.

10 Internal Audit Plan for 2024/25 (Quarters 3 & 4)

To consider the Internal Audit Plan for 2024/25 (Quarters 3 & 4).

Contact: Martin Dearnley, Head of Audit & Risk.

RESOLVED- That the Internal Audit Plan for 2024/25 (Quarters 3 & 4) be approved.

11 District Heating - Request for Officer attendance

To receive the District Heating- Request for Officer attendance report.

Contact: Martin Dearnley, Head of Audit & Risk.
Naz Parkar, Service Director.

RESOLVED- That the District Heating – Request for Officer Attendance be noted.

12 Agenda Plan

To review the 2024/25 agenda plan.

RESOLVED- That the Agenda Plan for 2024/25 be noted.
